INSIDE:
- What happens if I am accused of academic misconduct?
- What are the possible outcomes or consequences?
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STUDENT ACADEMIC INTEGRITY

The Code of Student Academic Integrity is the University policy governing student behavior in the academic setting. Violations are outlined in the Code as well as the rights and responsibilities of students and faculty through the process. Being familiar with the Code will help you better understand academic expectations and your rights through the process.

legal.uncc.edu/policies/up-407

I’VE BEEN ACCUSED OF ACADEMIC MISCONDUCT, NOW WHAT?

Top 3 Tips

- Review the Code of Student Academic Integrity.
- Discuss the incident with your Instructor.
- Contact Student Conduct & Academic Integrity to better understand your options.
WHAT IMPACT CAN A RESPONSIBLE FINDING HAVE ON ME?

While each outcome is unique to the individual, common impacts to consider are:

- Overall GPA and how Financial Aid/Scholarships are impacted by GPA
- Overall Grade for the Course
- Academic Major/Program Requirements
- Whether the outcome can be reported externally and/or if there will be a notation on your transcript

WHAT ARE POTENTIAL SANCTIONS IF I AM FOUND RESPONSIBLE?

Depending on the severity of the situation and your prior academic conduct, sanctions may include:

- Written Warning
- Resubmission of Academic Exercise
- Reduced Academic Exercise Grade
- Reduced Course Grade
- Grade Reduction/Transcript Notation
- Suspension
- Expulsion
- Educational Sanctions
- Degree Revocation

*These will be explained in detail in the following pages.
HOW CAN ACADEMIC MISCONDUCT BE RESOLVED?

There are three ways that academic misconduct cases can be resolved:

**Informal Resolution**

An agreement between a faculty member and a student which establishes that a violation of the Code occurred and assigns appropriate sanctions. This agreement is documented using a settlement form. Restrictions apply.

**Facilitated Resolution**

This resolution method is facilitated by a Student Conduct & Academic Integrity staff member in consultation with the faculty member and student. A Facilitated Resolution may be used if a faculty member and student cannot come to a resolution or if a student has a prior academic misconduct violation but wants to take responsibility for the academic misconduct.

**Formal Resolution**

During a Formal Resolution, members of the Academic Integrity Board convene as a hearing panel and make an independent decision regarding the alleged misconduct. The Board will determine if a student is responsible for a violation of the Code, and if so, appropriate sanctions are assigned.
INFORMAL RESOLUTION

WHAT YOU NEED TO KNOW

❖ You do not have to accept the resolution.
❖ You may take up to three business days to seek out resources and advice before returning the form to your instructor.
❖ You can ask your instructor to review any evidence supporting the alleged misconduct.
❖ If you accept the resolution, the sanction(s) assigned is final and cannot be appealed.
❖ If you decline the resolution, the case will be referred to either a Facilitated or Formal Resolution.
❖ Informal Resolution outcomes are internal University records and are not reported externally.
❖ You can only sign one settlement form during your time at UNC Charlotte. If you are suspected of another violation, your case would be referred to a Facilitated or Formal Resolution.
❖ The most severe sanction that can be given through an Informal Resolution is an “F” in the course for an undergraduate student and a “U” in the course for a graduate student.
FACILITATED RESOLUTION

WHAT YOU NEED TO KNOW

◆ You do not have to accept the resolution.
◆ You and the instructor may take up to three business days to seek out resources, advice, and consider the resolution offered before returning the form to Student Conduct & Academic Integrity
◆ If you accept the resolution, the sanction(s) assigned is final and cannot be appealed.
◆ If you decline the resolution, the case will be referred to a Formal Resolution.
◆ Facilitated Resolution outcomes can be reported externally with a student’s consent.
FORMAL RESOLUTION

WHAT YOU NEED TO KNOW

✦ You can review evidence that will be presented at the hearing.
✦ If you do not attend the hearing, it will continue in your absence.
✦ You can submit relevant evidence and bring witnesses.
✦ You will have access to a Student Conduct Counselor, who will assist you in understanding the formal resolution process and provide advice on preparing for the hearing.
✦ You may bring an advisor and two additional support individuals to the hearing.
✦ The hearing panel will make a determination on the charge(s) based on a preponderance of the evidence - that is, if it is more likely than not a violation occurred.
✦ If you have a prior academic misconduct violation, it will not be shared with the panel unless and until you have been found responsible for a violation of the Code.
✦ You can appeal the panel’s decision under certain grounds.
✦ Formal Resolution outcomes can be reported externally with a student’s consent.

Want more information on how to prepare for a hearing? See our Academic Misconduct Formal Resolution Worksheet.

ADDITIONAL RESOURCES
Center for Teaching and Learning | teaching.uncc.edu
Writing Resource Center | wrc.uncc.edu
University Center for Academic Excellence | ucae.uncc.edu
Atkins Library | library.uncc.edu
The official UNC Charlotte processes for addressing academic or behavioral conduct issues are found in University Policy 407, Code of Student Academic Integrity and University Policy 406, Code of Student Responsibility. Those policies are available at legal.uncc.edu/policies for your reference. This document is intended to summarize and highlight some of the pertinent information from those policies but it is not comprehensive and is not intended to replace or supplant those policies.